



DEPARTMENT OF AIRPORTS

REQUEST FOR BIDS

Rodent Management Services

Bids due by:

**Friday, July 7, 2017
2:00 p.m. Pacific Standard Time**

June 19, 2017

TO: Prospective Rodent Management Services Providers

FROM: Claudia Kawaii, Airport Economic Development Specialist,
Sacramento County Department of Airports

SUBJECT: **Request for Bids, Sacramento County Department of Airports
Rodent Management Services**

A. Summary and Background

Sacramento County Department of Airports (Department) is currently accepting bids to control gophers and ground squirrels in the landscape areas at Sacramento International Airport (SMF).

B. Project Purpose and Description

The Department is seeking a service provider qualified to use Pressurized Exhaust Rodent Controller (PERC) to treat open borrow rodents such as gophers and ground squirrels.

C. Project Scope

This project is located in the landscape area surrounding SMF. This project will use the new carbon monoxide gassing system, or Pressurized Exhaust Rodent Controller (PERC), owned or leased by the company awarded the contract. Project consists of approximately 120 acres of landscape and is illustrated on the map below:



D. Term and Effective Date of the Agreement

The Department intends to award the Agreement in August 2017. The term of the Agreement will be for one (1) year. The Department reserves the right to reject all submitted bids.

E. How to Obtain an Request for Bids (RFB)

Complete sets of the RFB are available free of charge by visiting our website at http://www.sacramento.aero/scas/opportunities/bids_and_requests/. Hard copy sets of the RFB are available by calling (916) 874-0924 between 8:00 a.m. and 3:00 p.m. PST, Monday through Friday.

F. Deadline

Submit one (1) original bid electronically by e-mailing the bid to KawaiiC@Saccounty.net. with the subject line "Rodent Management Services Bid" on or before July 7, 2017 at 2:00 PM Pacific Time. All late responses will be rejected.

G. Format of Bid Transmittal Letter

Responses to this solicitation must be prepared in the following format and should address the contents in Section H listed below. The response should be concise and should not exceed five (5) pages including any marketing material. Bids must be signed by an authorized employee or officer in order to receive consideration.

Bids must include a Transmittal Letter stating the name, title, address, email and telephone number of the person authorized to negotiate on behalf of your company.

H. Bid Cost & Scope

Please include the following in your bid:

- Proposed gopher and ground squirrel eradication method
- Site treatments areas
- Proposed pricing
- Action Plan

The terms of the resulting contract will be subject to negotiation with the successful entity. The contract will be executed using the Departments' standard contract, in the form attached as Exhibit 2.

I. RFB Timeline

The table below describes the estimated timeline for the RFB process through award of Agreement:

DATE	ACTION
June 19, 2017	Issue RFB
June 23, 2017	Question Due
June 28, 2017	Issue addendum with answer to questions
July 7, 2017	Deadline for submission of bids
July 10 -14, 2017	Panel review of bids
August 2017	Recommendation presented to County Board of Supervisors
August 2017	County executes agreement

J. Evaluation of Bids

Bids will be evaluated based on the following:

- Costs associated with the eradication methods
- Method of eradication
- Time frame of eradication

The Department reserves the right to reject any and all bids; to request clarification of information submitted; to request additional information from competitors; and to waive any irregularity in the submission and review process. Only those companies or individuals judged by the Department to demonstrate suitable competence in the subject area will be considered for selection.

K. Questions

All inquiries regarding this RFB must be directed in writing, via e-mail to Claudia Kawaii at KawaiiC@saccounty.net no later than June 23, 2017 at 2:00 PM, Pacific Time. If modifications or clarifications to this RFB are necessary, the Department will send a written addendum to each recipient of the RFB documents.

Contact with any County representative (other than the designated contact person) during this bid process is cause for disqualification.