

Pre-Proposal Conference Pest Management Services

January 28, 2025



TOPICS

1. Request for Proposals Review
2. Minimum Qualifications
3. DBE Program Information
4. Evaluation of Proposals
5. RFP Timeline
6. Questions



Request for Proposals Review

REQUEST FOR PROPOSALS REVIEW

Ashley Leal, ASO II

Proposal Requirements:

A full list of Proposal Requirements can be found on pages 7 through 13 of the RFP. Some of the requirements listed are as follows:

- ✓ One electronic copy submitted to Ashley Leal, at leala@saccounty.gov or through OpenGov on the project page, <https://procurement.opengov.com/portal/saccounty/projects/140608>.
- ✓ 40 Pages, Single Sided.
- ✓ Cover Letter
- ✓ Team Organization Chart
- ✓ Required Forms:
 - Contractor Certifications of Compliance Form
 - Contractor Identification Form
- ✓ Fee Schedule for the initial four-year agreement and the potential six-year term extension.
- ✓ Statement that the Proposer agrees to the Agreement format, content and all requirements as presented, including professional liability insurance limits.



MINIMUM QUALIFICATIONS

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Ashley Leal, ASO II

- ✓ **The Proposer must hold all necessary licenses and certifications required by the state of California for performing pest management services, including a business license/registration with the California Secretary of State authorizing the Proposer to conduct business within the State of California.**
- ✓ **The Proposer must possess a minimum of five (5) years of experience in providing pest management services, preferably in an Airport or similar large-scale facility.**
- ✓ **The Proposer must ensure all personnel, working for proposer, assigned to the airport are trained and certified in pest management practices, including the safe handling and application of pesticides.**



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DBE PROGRAM INFORMATION

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Ashley Leal, ASO II

Renata Dhaer
DhaerR@saccounty.gov
or
(916) 874-0914

**For more information on the DBE program, visit
the California Department of Transportation
(CALTrans) website at:
http://www.dot.ca.gov/hq/bep/dbe_program.htm**

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EVALUATION OF PROPOSALS

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Ashley Leal, ASO II

Category	Points Contributed to Total Score
Completeness of Response	Pass/Fail
Minimum Qualifications	Pass/Fail
Attendance to Mandatory Virtual Pre-Proposal Conference	Pass/Fail
References	Pass/Fail
Scoring of Proposals Receiving “Pass” on the Category Above	
Experience & Qualifications	30
Approach to Integrated Pest Management	30
Proposed Staffing Plan	20
Cost Proposal	20
Total	100

The background features a large, faint, stylized graphic of a globe. Overlaid on the globe are a five-pointed star and a hand with fingers spread, both rendered in a lighter shade of blue than the background. The text 'RFP TIMELINE' is centered horizontally across the middle of the image.

RFP TIMELINE

RFP TIMELINE

Ashley Leal, ASO II

Dates	Event
January 28, 2025	Pre-proposal conference
January 31, 2025	Questions due by 12:00 P.M. Pacific Time
February 7, 2025	Addenda issued if necessary, including Department's responses to questions
February 14, 2025	Proposals Due by 12:00 P.M. Pacific Time
????, 2025	Interviews with the highest-ranked Proposers
May 13, 2025	Evaluation Complete & Recommendation made to the Board of Supervisors
May – June 2025	Anticipated effective date of Agreement with selected Proposer

QUESTIONS?

RFP CONTACT:

Ashley Leal

leala@saccounty.gov

