

IX. MINIMUM QUALIFICATIONS

The following section describes the recommended minimum qualifications for submitting a proposal. While all proposals will be reviewed, relevant qualifications will be a key factor in the evaluation process.

It is the respondent's responsibility to incorporate all pertinent information to effectively present a proposal and to communicate the respondent's qualifications. All respondents are required to thoroughly review all attachments detailing services required, specifications, and required reports.

- A. The Proposer and any proposed subcontractors must be registered with the California Secretary of State and permitted to conduct business in the State of California. This requirement may be satisfied by providing a valid entity name and file number that can be cross-referenced with the California Secretary of State website:
<https://bizfileonline.sos.ca.gov/search/business> .
- B. The proposer must demonstrate experience completing the tasks described in Section IV of this RFP for a minimum of three (3) years within the last five (5) years by describing previous related projects, their scope(s), for whom the work was performed, and other relevant details to demonstrate this experience.