Pre-Proposal Conference Airline Data Services

June 10, 2025







TOPICS

- 1. Request for Proposals Review
- 2. Minimum Qualifications
- 3. DBE Program Information
- 4. Evaluation of Proposals
- 5. RFP Timeline
- 6. Questions

REQUEST FOR PROPOSALS REVIEW

Ashley Leal, ASO II

Proposal Requirements:

A full list of Proposal Requirements can be found on pages 4 through 7 of the RFP. Some of the requirements listed are as follows:

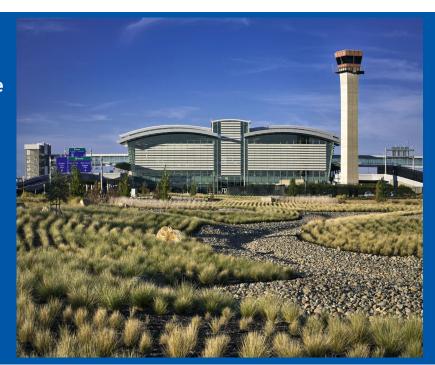
- ✓ One electronic copy submitted through OpenGov on the project page, https://procurement.opengov.com/portal/saccounty/projects/174402.
- ✓ Cover Letter
- ✓ Executive Summary
- ✓ Required Forms:
 - Contractor Certifications of Compliance Form
 - Contractor Identification Form
- ✓ Fee schedule for the initial three-year agreement and a separate fee schedule for each of the two potential one-year extensions.
- ✓ Statement that the Proposer agrees to the Agreement format, content and all requirements as presented, including professional liability insurance limits.



MINIMUM QUALIFICATIONS

Ashley Leal, ASO II

- ✓ The Proposer must be registered with the California Secretary of State and permitted to conduct business in the State of California.
- ✓ The Proposer must possess a minimum of five (5) years of continuous experience within the last ten (10) years in providing Airline Data services.
- ✓ The Proposer shall maintain insurance and workers'
 compensation coverage that complies with or exceeds the
 minimum requirements established by the County.





DBE PROGRAM INFORMATION

Ashley Leal, ASO II

Renata Dhaer

<u>DaherR@saccounty.gov</u>

or

(916) 874-0914

For more information on the DBE program, visit the California Department of Transportation (CALTrans) website at:

http://www.dot.ca.gov/hq/bep/dbe_program.htm



EVALUATION OF PROPOSALS

Ashley Leal, ASO II

| Category | Points Toward Overall Score | |
|---|-----------------------------|--|
| Attendance to Mandatory Virtual Pre-Proposal Conference | Pass/Fail | |
| Completeness of Response | Pass/Fail | |
| Scoring of Proposals Receiving "Pass" on the Category Above | | |
| Qualifications | 30 | |
| Technical Solution (Approach, Scope, Timeline) | 30 | |
| Cost Proposal | 30 | |
| References | 10 | |
| Total | 100 | |



RFP TIMELINE Ashley Leal, ASO II

| Dates | Event |
|------------------|--|
| June 17, 2025 | Questions due by 12:00 P.M. Pacific Time |
| July 1, 2025 | Addenda issued if necessary, including Department's responses to questions |
| July 8, 2025 | Proposals Due by 12:00 P.M. Pacific Time |
| August 6, 2025 | Interviews with the highest-ranked Proposers |
| October 21, 2025 | Evaluation Complete & Recommendation made to the Board of Supervisors |
| November 1, 2025 | Anticipated effective date of Agreement with selected Proposer |



QUESTIONS?

RFP CONTACT:

Ashley Leal

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