



County of Sacramento

September 3, 2021

To: Prospective Proposers

From: Sherrie Antonio
Administrative Services Officer 1
Sacramento County Department of Airports

**Subject: Addendum # 1 - Request for Qualifications Planning
Technical Advisory Services - Sacramento International Airport**

Addendum # 1 to the Request for Qualifications (RFQ) Planning Technical Advisory Services includes the answers to questions received by the deadline.

The Sacramento County Department of Airports (Department) received ten (10) questions in response to the RFQ. Listed below are the submitted questions along with the Department's responses. The questions are represented in the original format exactly as submitted to the County. No spelling or grammatical corrections were made to any question.

1. We are evaluating the RFQ for Planning Technical Advisory Services due September 17. The focus of the RFQ is unclear and there is seemingly contradictory information provided in Section I and Section VIII. Is the focus of this RFQ on firms providing Environmental Planning and Associated Considerations (as stated in Section I and focusing on services like regulatory compliance, habitat conservation, wetland delineation, air quality, etc) or on firms possessing the Core Competencies listed in Section VIII Minimum Qualifications, which are very much traditional Airport Planning services like Air Cargo Planning, Airfield Planning, Pre-engineering, Terminal Area Planning, and others.

I understand if this answer can't be provided until after the close of questions, but if there is a possibility to get it answered earlier it would greatly assist us as we decide whether we should be the prime consultant or a subconsultant.

Answer: The RFQ is soliciting all services listed in both sections, with a primary focus on environmental planning and associated considerations.

2. Our firm is interested in joining teams for this project as the signage and wayfinding consultant and I'm wondering if there is a prime bidders list

Answer: The Department does not maintain a list of prime bidders.

3. Section VII, says that the SOQ must include the contents in five sections. The last section is Section XII. However, that section is the RFQ Timeline. Can we assume that this is a typo?

Answer: No, it is not a typo. Proposers should include a statement acknowledging the RFQ&E timeline.

4. Section IX, the first sentence says that the selected proposer must successfully demonstrate the capability to provide Engineer Consulting services. Is that a typo?

Answer: Yes, this sentence should read: The selected proposer must successfully demonstrate the capability to provide Planning Technical Advisory Consulting services.

5. Is an 11x17 page considered to be one or two pages in terms of the page count?

Answer: The requirement of the RFQ is that the SOQ must be typed or printed in a font no smaller than eleven (11) point, on 8.5" by 11" paper. Any paper above the specified size limit may not be evaluated.

6. Are original signatures required of the "original" copy submitted?

Answer: No, signatures scanned and transmitted electronically shall be deemed original signatures.

7. Should DBE Certifications be included in the submittal? If so, does it count towards the page count?

Answer: Yes, DBE certifications can be included in the submittal and no it will not count against the page count.

8. Can we submit our hourly rates in a confidential, separate document?

Answer: No. Please see sections **XV.E** and **XV.G** of the RFP.

9. Is the Table of Contents included in the page count?

Answer: No.

10. The RFQ indicates the County of Sacramento is seeking qualified planning firms to provide planning services with “an emphasis on the following areas: Environmental Planning and Associated Considerations – including, but not limited to, Regulatory agencies and compliance (National Environmental Policy Act (NEPA), US Army Corp of Engineers, US Fish and Wildlife Service, California Environmental Quality Act (CEQA), California Department of Fish and Wildlife, Federal Aviation Administration (FAA), and Federal Aviation Regulations, including Section 163), and specifically including subject areas of sustainability, air quality, Per- and Polyfluoroalkyl Substances (PFAS), stormwater pollution prevention plans, habitat conservation, wetland delineations and airport land release processes.” In addition, the SOQ identifies core areas that the proposer will need to show experience in as well. Question for the County of Sacramento - Is the primary core experience that should be provided by the prime contractor staff (excluding subcontractors) include the emphasized environmental considerations or should the prime contractor (excluding subcontractors) meet the core non-environmental planning areas?

Answer: While some utilization of subcontractors is acceptable, the primary contractor staff should include the emphasized environmental considerations in the primary core experience to meet the minimum qualification standards of the RFQ.