

**Department of Airports**  
Robert B. Leonard  
Interim Director



**County Executive**  
Navdeep S. Gill

**County of Sacramento**

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May 16, 2018

**Posted on SMF Website and Sent Via E-Mail**

To: Prospective Proposers

From: Alyson Murphy  
Airport Economic Development Specialist  
Sacramento County Department of Airports

**Subject: Addendum #3 – Retail, Kiosk and Specialty Coffee Concession Agreement  
Request For Proposals - Sacramento International Airport**

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Addendum #3 to the Retail, Kiosk and Specialty Coffee Concession Agreement Request for Proposal (RFP) at Sacramento International Airport includes the attached revised timeline:

Event	Dates and Time
Issuance of RFP	Thursday, March 29, 2018
Mandatory Pre-Proposal Meeting at: Sacramento International Airport Terminal B Administration Conference Room 6900 Airport Boulevard, 4 <sup>th</sup> Floor Sacramento, CA 95837-1109	Thursday, April 12, 2018 at 9:30 a.m. <ul style="list-style-type: none"> <li>• Tours will be given</li> <li>• RSVP April 10, 2018</li> </ul>
Deadline for Submitting Questions	Friday, April 20, 2018 at 2:00 p.m.
Addenda Issued (if necessary)	Anticipated no later than Friday, April 27, 2018
Proposals Due <b>2:00 p.m.</b> Director of Airports 6900 Airport Boulevard Sacramento, CA 95837-1109	Thursday, June 14th, 2018 at 2:00 p.m.  <b>Any Proposal received after this date and time will be returned as non-responsive.</b>
Panel Evaluation of Proposals	Week of June 25, 2018
Interviews of Finalists (if necessary)	Week of July 9, 2018 Times to be determined and assigned
Board of Supervisors reviews recommendation	Tuesday, August 21, 2018
Finalize and Execute Agreement(s)	Friday, September 28, 2018
Design Review & Permit Process	October 1, 2018 – January 15, 2019
Turnover*	Tuesday, January 15, 2019

\*phased construction